



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

August 16, 2010

To: Supervisor Gloria Molina, Chair  
Supervisor Don Knabe  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **CHIEF EXECUTIVE OFFICE REQUEST TO APPOINT MS. KATHY HOUSE TO THE POSITION OF ASSISTANT, CHIEF EXECUTIVE OFFICER (UC)**

Consistent with the Board-approved policy on management appointments, this office requests approval to appoint Kathy House to the vacant and budgeted position of Assistant, Chief Executive Officer at an annual salary of \$185,000 which is below the control point of the designated salary range for this position in the Management Appraisal and Performance Plan Tier 1 Salary Structure. Ms. House's salary is warranted based on her extensive experience, technical expertise, and the role and responsibilities she will be assuming in this position.

Ms. House will report directly to the Deputy, Chief Executive Officer for the Children and Families' Well Being Cluster and will be responsible for overseeing, managing, coordinating and evaluating processes, activities and services of several County Departments, as well as the Chief Executive Office's Service Integration Branch (SIB). This appointment is recommended in response to feedback received from your Board and County Departments to enhance the Chief Executive Office's Governance Structure by further improving communication, customer service, operational effectiveness, and optimal alignment of county functions, particularly in the area of family services.

Ms. House has enhanced services delivered by the County of Los Angeles for over 40 years, from the vantage point of four departments, including the Departments of Mental Health (DMH) and Public Social Services (DPSS). From her various roles in the Chief Executive Office, Ms. House has developed extensive experience with social services

budgets and operations, and has added tremendous value leading SIB. In her role as Branch Manager of SIB, Ms. House planned, organized, directed, and evaluated SIB's work, managed a staff of more than 50 and a budget of \$3.2 million, implemented the Board's \$100 million Homeless Prevention Initiative, including more than 50 unique programs serving homeless, and directed the integration of approximately 65 additional programs and initiatives involving collaborations with approximately two dozen County departments and dozens of community based organizations.

Most recently, in her role as acting Deputy, Chief Executive Officer for the Children and Families' Well Being Cluster, Ms. House provided leadership, management, direction, and support to five County social service Departments with collective budgets exceeding \$5.5 billion and more than 23,500 employees. Among the many Board policies she supported and effectuated, Ms. House has worked closely with DPSS in a cross-cluster effort to transform the County's delivery of its General Relief (GR) program.

Ms. House has been widely recognized for her collaborative leadership style, her commitment to public service, her tireless execution of Board policies, and her noted ability to achieve results.

In accordance with the policy on managerial salaries, unless we are informed otherwise by August 27, 2010, we will proceed with this appointment.

WTF:BKC